# Scottish Green Party Campaigns Co-ordinator

The Scottish Greens exist to build a fairer, greener, independent Scotland. We are the electoral wing of the wider Green movement, committed to the transformational change required to tackle the climate crisis and eradicate inequality. As a member party of the Global Greens, we are committed to the core values of ecological wisdom, radical democracy, peace & non-violence and social justice.

Following record results across all recent elections there are now more Scottish Green MSPs and councillors than at any point in our history, but we know that even greater success is required if we are to deliver that transformational change. We are excited to welcome a permanent Campaigns Co-ordinator to our team to deliver exciting campaigns both within and outside of the election cycle.

Gillian Mackay MSP & Ross Greer MSP Co-Leaders of the Scottish Green Party

## The Role

This is an exciting time to join the Scottish Greens, as we work to elect our largest ever cohort of MSPs at the next Holyrood Election in 2026. This role will provide key support for national campaign priorities, working closely with volunteers across the party, as well as the wider staff team to deliver our goals. Experience of community and grassroots organising would be advantageous.

This will be a varied and fast paced role requiring high levels of organisational and interpersonal skills. The postholder will provide key logistical support for

SGP campaigns, including but not limited to the upcoming Holyrood and local council elections.

**Role Title**: Campaigns Co-ordinator **Responsible To:** Campaigns Manager

Purpose of the role: Supporting the delivery of election and issue-based

campaigns for the Scottish Greens.

### MAIN RESPONSIBILITIES

- Supporting the delivery of agreed campaign plans, in line with strategic aims.
- Developing the campaigning capacity of the party, including supporting branches and representative groups to increase the campaigning activity of the party
- Developing the campaigning capacity of the party, including supporting branches and representative groups to increase the number and effectiveness of volunteers and active members.
- Maintaining schedules and databases that support the party's campaign activities.
- Co-ordinating the delivery and fulfillment of campaign materials to the wider party.
- Maintaining clear and strong lines of communications to varied audiences, including voters, Scottish Green Party members, supporters, and suppliers.
- Supporting the Events and Fundraising Officer, when required, by coordinating MSP, candidate and staff attendance at events.
- Co-ordinating responses to emails coming to candidate inboxes; triaging lobbying and hustings requests and liaising with policy officers to ensure that high quality responses are available to all candidates.
- Providing support at national events, where required, to ensure smooth running of operations.

#### Other

The Campaign Co-ordinator may be required to carry out other duties as necessary. Such duties shall not be of an unreasonable nature in relation to the overall job purpose.

## PERSON SPECIFICATION

This is a challenging and rewarding role which requires drive, creativity and exceptional organisational skills. It requires the ability to think quickly, to remain calm and responsive under pressure, and to be sensitive to the needs and concerns of many different people.

You must be comfortable with the fast paced nature of the role, and competing demands on your time.

## **Knowledge and Experience**

#### **Essential:**

- Experience working to deadlines and managing competing priorities.
- Experience of writing for different audiences and platforms.
- Relevant qualifications or professional experience
- An understanding of the Scottish political landscape and elections

#### **Desirable:**

- Experience of working with and motivating volunteers.
- Experience of delivering campaigns in a volunteer or paid capacity
- An understanding of different campaigning, canvassing or community organising techniques e.g. recruiting, mobilising, motivating, organising and managing volunteers

#### Skills and personal qualities

#### **Essential:**

- Strong interpersonal skills and an ability to maintain positive working relationships with a wide range of stakeholders.
- Commitment to working within a team, sharing common goals and tasks.
- Excellent written and oral communication skills.
- Excellent organisational skills.

#### Desirable:

- Ability to use technology systems, including social media, CRMs, and campaigning software.
- The ability to plan and deliver events
- The ability to demonstrate a commitment to the aims and values of the Scottish Green Party.

## Applying for the role

The deadline for applications is Monday 24th November 2025.

To apply for the role please send your CV, a covering letter detailing how you meet the person specification and an equal opportunities monitoring form to recruitment@scottishgreens.org.uk.

To recruitment@scottishgreens.org.uk, with the subject line 'Campaigns Manager'.

If you wish to learn more about this role please contact lucy.cusick@scottishgreens.org.uk to arrange an informal discussion.

The successful candidate will be required to sign a confidentiality agreement.

Further information on the Scottish Green Party can be found at www.greens.scot.

#### **Terms and Conditions**

Salary Range: £27k-30k

Hours: 30 hours per week, with flexible working

Annual Leave: 25 days annual leave plus 10 public holidays.

Working arrangements: Party office and home working, with occasional

travel across Scotland.

We will process your application in line with our privacy policy https://greens.scot/privacy